**SOUTH DAKOTA DENTAL HYGIENISTS’ ASSOCIATION**

**POST-BOARD EXECUTIVE BUSINESS MEETING**

**OFFICIAL MINUTES**

**Tuesday, November 10th, 2020**

The Semi-Annual Board Meeting of the SDDHA was held Tuesday, November 10, at 5:00 PM mountain time; 6:00 PM central time via virtual Zoom meeting, the President being in the chair and the Secretary being present. The meeting was called to order at 5:04 PM mountain time; 6:04 PM central time by President Carissa Regnerus and introductions were given. A quorum was established with Carissa Regnerus, Katie Williams, Tasha Wendel, Hailey Bruggeman, Tia Meyer, Krysta Novak, Maddy Smith, and Abby Schiley attending the call as SDDHA members. The agenda was reviewed and approved. The Post Board Meeting minutes were reviewed and approved.

A reminder of upcoming deadlines was announced by Regnerus. Information for the upcoming newsletters are due January 15, 2021 for the Winter Newsletter and April 15, 2021 for the Spring Newsletter. All information for newsletters should be emailed to Bruggeman. The deadline for the Annual Report is due to Regnerus on April 15, 2021 via email as well.

Regnerus was approached about a social media campaign #MaskUpSoDak. The board decided that it would be best to ask ADHA if this is allowed for us to do. If ADHA approves, the rest of the board also approves. The South Dakota Dental board proposed updates to ARSD 20:43:09:06. The board is in support of this.

Lobby Day is scheduled for January 25th, 2021. Wendel and Regnerus are proposing to purchase a new banner for Lobby Day. The board was in support of this. Regnerus, Wendel, and Novak would like to include the University of South Dakota Student American Dental Hygienist Association members in our efforts on Lobby Day. Novak has registered the board for Lobby Day. Novak and Wendel proposed to update our brochures. Novak asked the board to find some donations for our giveaway bags. Novak has decided to purchase subway again for the meal. Schiley reminded the board that lobby Day has a budget of $1600.00 but there should be enough room in the budget for a new banner and brochures. Schiley will book the hotel rooms for everyone.

The Spring 2020 Radiology Event is still postponed until 2021 as Hall and Meyer are waiting on the venue to lift their attendance restrictions due to COVID-19. There was a free Kyphosis CE held in Rapid City in October. Schiley was helping with this CE event and it seemed to be successful. There is a second part being held in December 2020.

Western CE position is still open. Encouraged board members to keep reaching out to their contacts on the Western side of the state.

Wendel informed us that our membership numbers are up considering the COVID-19 pandemic. She has a district meeting later this week and she will update us then.

The Strategic Planning Committee is going to start working on the 2021 Strategic Plan. If anyone has suggestions, please reach out to them.

Policy Manual Review Reminder:

Regnerus & Meyer:

\*Mission, Core Ideology, Goals

 \*Main Policies

 \*Prevention and Wellness

Wendel & Smith:

\*Ethics

\*Code of Ethics

\*Public Health

Williams & Novak:

\*Government

\*Licensure & Regulations

\*Practice & Technology

\*Access

Bruggeman & Schiley:

\*Education/Continuing Education

\*ADHA Framework for Theory Development

\*Research

The board’s goal is to complete and vote on the Policy Manual during Annual Session in May 2021.

Schiley sent the board via email the information on Expenditures from CE events. The board can review on their own time and email Schiley with any questions.

Regnerus and Williams proposed possibly doing both an online and in person Annual Sessions 2021 event. This is all depending on the COVID-19 numbers. Regnerus encouraged the board to be looking for donations for Annual Sessions silent auction.

Our ADHA District VII Trustee Rachelle’s term is up in 2021. Regnerus is up for the position and has asked for our support.

Meeting was adjourned by President Regnerus at 6:01 PM mountain time, 7:01 PM central time.