**SOUTH DAKOTA DENTAL HYGIENISTS’ ASSOCIATION**

**ANNUAL SESSION EXECUTIVE PRE-BOARD MEETING**

**OFFICIAL MINUTES**

**Saturday, April 30, 2016**

The Pre-Board Annual Session Executive Board Meeting of the SDDHA was held Saturday, April 30 at 11:00 AM mountain time; 12:00 PM central time in Chamberlain, SD, the President being in the chair and the Secretary being present. The meeting was called to order at 11:00 AM mountain time; 12:00 PM central time and introductions were given. A quorum was established with board members Cindy Dellman, Amy Tejral, Pat Aylward, Darlene Bogenpohl, Chelsea Johnson, Sheryl Fix, and Katie Williams. The agenda was reviewed and approved. Introductions were made, and Johnson has been appointed as BH compenent. Annual reports will be submitted by Wednesday, May 6th and voted on via email.

Dellman reported to the board on the GoFundMe page and the IOH In Motion 5k Walk/Run that will both promote fundraising efforts.

Aylward reported to the board on the progress of the executive secretary position her committee have been working on. Questions have been sent to Matt Crespin, our District VII trustee and he will give them guidance. She will write a report about the progress and send it via email to the board. Vendors are lined up for Friday.

Dellman reported that Lobby Day will be March 15th at 3:00pm. It has been scheduled and we will plan accordingly.

Bogenpohl gave an overview of the new charter agreements. All components need to be incorporated or unincorporated and there was discussion how we wanted to reorganize based on the new guidelines. She provided handouts to outline the new guidelines, and all the information is also available at the ADHA website. She will follow-up with ADHA based on questions brought up and get back to the board. A main topic that will be stressed is budgeting and finances within components and the constituent.

Williams has volunteered to write up a welcome template and/or package to be given to new incoming officers that help outline budget and due dates.

Dellman reported on the incoming slate of officers. Nicole Willuweit is on the ballot for president-elect. Sheryl Fix is on the ballot for Southeast component. Chelsea Johnson is on the ballot for Rapid City component. There is no one on the ballot for Mitchell component, Central component, Sioux Falls component, Legislative Chair or Vice President. All other offices are filled.

Dellman proposed sending graduation and congratulations to USD dental hygiene students. This duty will be given to the Past-President and added to the operations manual by President-Elect.

Aylward reported on Annual session. She has sleeping rooms reserved. Wednesday evening the Black Hills component will be hosting a radiology CE. The silent auction will begin then. Thursday speakers will be in the Civic Center with a meet and greet in the Rushmore Plaza Holiday Inn. Friday speakers will be in the Rushmore Plaza Holiday Inn as well. Incentive to attend the meet and greet is a drink ticket with their event registration packet. A “Wall of Wine” was proposed as a fundraiser and the components will work on getting bottles. Chelsea Johnson of BH component is in charge or obtaining the plaque of SD DH of the Year.

Amy Pritchard has earned the South Dakota Dental Hygienist’ Association “Outstanding Student Member”, and we will inform her to contact Leslie Greager when she is ready to pay her transitional dues. Bogenpohl moved to pay the student dues for the current and future student delegates if they are selected from the University of South Dakota. Motion carried unanimously.

Dellman reported on the National ADHA meeting at CLL. Aylward is going as the alternate delegate. Dellman is going as delegate. There was discussion about changing our wording for who the delegates can be to allow for extenuating circumstances and how we choose replacements. Aylward moved to change the operations manual to add the verbage “in the event an officer cannot attend the National ADHA CLL House of Delegates as a delegate or alternate delegate, a replacement will be selected by the board” to the roles of Past President and President-Elect. Motion carried unanimously.

SDDHA Hygienist of the Year nominations were discussed. Nicole Glines was selected as 2016 SDDHA Hygienist of the Year.

There will be a conference call Wednesday May 25th to discuss pages 1-19 of the Operations Manual.

Meeting adjourned at 3:10pm central time, 2:10pm mountain time.