**SOUTH DAKOTA DENTAL HYGIENISTS’ ASSOCIATION**

**SEMI-ANNUAL EXECUTIVE BOARD MEETING**

**OFFICIAL MINUTES**

**Friday, September 28th, 2018**

The Semi-Annual Executive Board Meeting of the SDDHA was held Friday, September 28th at 6:00 PM central; 5:00 PM mountain time at Cedar Shores Resort in Oacome, SD, the President being in the chair and the Secretary being present. The meeting was called to order at 6:05 PM central time; 5:05 PM mountain time and introductions were given. A quorum was established with board members Amy Ericks, Hailey Purves, Nicole Glines, Abby Schiley, Maddy Smith, Pat Aylward, Tia Meyer, Carissa Regnerus, and Katie Williams. Minutes from the 2018 Post-Board meeting were approved. Ericks presented the agenda, and it was then reviewed. One addition was to add the Zoom budget under Schiley’s budget discussion. The motion was approved. The Semi-Annual reports were all read and approved.

Ericks reported that Nichole Willuweit resigned her position in May as Past-President. Cindy Dellman was agreed to take that appointment from Ericks for the remainder of 2018-2019. Regnerus had taken on IOH duties in the absence of a Past President, and after attending Annual Session it was recommended to have IOH be someone with a longer assignment to have continuity with fundraising. ADHA has mentoring opportunities for IOH liaisons. Aylward moved to appoint Dellman as Past President through May 2019, Schiley seconded the motion. Motion passed. Aylward tables the IOH discussion until later in the meeting.

Ericks discussed the delegates for ADHA Annual Session 2019 in Lousiville, TN. We can send 2 delegates and 2 alternate delegates. The membership delegate ratio is typically sent out in February. Ericks will go in the first delegate position, Meyer will go in the alternate delegate position. Dellman will retain IOH duties, and potentially go to Annual with Regnerus.

Ericks presented the board two options to rebuild the website. MyoWebDesign and MemberClicks website proposals were both presented. Schiley motioned to accept MemberClicks proposal, Williams seconded. Discussion was concluded and motion passed. We will continue with MemberClicks to build a website.

Dellman joined the meeting and we discussed the delegate option with her. Dellman can go. Aylward moved to send Ericks as first delegate, Regnerus as second delegate, Meyer as an alternate delegate, and Dellman as another alternate delegate, Glines seconded. Discussion was completed. Motion passed.

The board brainstormed some new ideas to have for members especially since we are doing a new website. We compiled a list and will continue with the ideas in the membership committee.

Rachelle , the District VII Trustee, joined the meeting using ZOOM and addressed the Board. She gave an introduction and words of encouragement to our board.

Aylward proposed to send a letter to the South Dakota Board of Dentistry asking to choose the shared speaker for the 2020 Annual Session and/or ask for the separate funding for a speaker the way it was. There was discussion about the difficulty having the shared speaker. Glines will complete the grant and submit it to the SDBOD.

Ericks discussed the CE event structure and whether or not we should continue to offer regional event opportunities. Williams will send out a post-CE survey for engagement and recommendations for future meetings.

The Policy Manual is currently being edited and needs to be finished to be voted on by May. Ericks will open a live Policy Manual that we can all edit with the corresponding colors of our committees.

Aylward discussed the Donated Dental Services program that exists with the SDDA. If hygienists could work with their dentists to be a source for that, we could use that as philanthropy for the SDDHA. Aylward moved to form an ad hoc committee to investigate this, Glines seconded. Discussion completed and motion passed. Meyer and Schiley will be on this committee and investigate the options for hygienists in the state providing Donated Dental Services.

Regnerus discussed potential legislative action on the ability for hygienists to provide hands on educational and assisted home care without supervision. Glines recommended all board members to consider serving on a Community Advisory Board for their local Head Starts. South Dakota Public Health Association was also recommended to join forces with for seeking further stake holders.

Regnerus also discussed that the Child Abuse Center wants to seek legislation to add dental hygienists to the verbiage in becoming mandatory reporters. They are currently writing the legislation and will look to us for support.

Glines and Ericks discussed SDDHA Annual Session. American Eagle is sponsoring a hands-on course on sharpening and/or fluoride. Ericks proposed making this a three day event, with the hands-on events Thursday morning. Tammy Peterson has expressed interest in setting up a 5K and there was also a proposal to do a chair yoga class. We will have classes on Saturday and potentially do a collaborative hygienist meet and greet. We are also going to look into doing a community service project and will look into options for what and where before next meeting. Glines has a story-teller speaker that is also a dentist that will potentially be our keynote speaker. There will be 6-7 CE hours Thursday, 8-9CE hours Friday, and 6-7 CE hours Saturday.

Schiley presented the budget. She proposed that instead of buying a new computer we purchase an external hard drive to back up all of the information on the old SDDHA computer. She will look into prices and report back to the board. She also reported that people were paying as members that were non-members. Regnerus recommended to ask them to pay the difference or rejoin ADHA. Schiley reported on the gains/losses from last year and there was a recommendation to look into a CD and/or savings account.

Lobby Day is January 28th and we are going to host a lunch from 10:30am-1pm. We will all be in the same room and we will see a larger amount of legislators. We want a head count for board members who can attend. There was a proposal to host a CE the night before for local hygienists. We will host our board meeting the Sunday before. Regnerus will put a Google Doc on the Drive for us to sign up to bring items. Our theme will be promoting dental hygienists providing oral hygiene education.

Toothology will look into getting speakers that are for the public to host and donate part of the profits as a way to reinvent ways to gain publicity.

Ericks adjourned the meeting was adjourned 10:07 pm central time, 9:07 pm mountain time.